

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## *Our Mission*

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

### Board of School Directors

Mrs. Lesa I. Butera, President  
Mrs. Angel L. Helm, Vice President  
Mr. Gregory L. Portner, Treasurer  
Mrs. Carolyn M. Bamberger  
Mrs. Michelle M. Davis  
Mr. John A. Larkin  
Mrs. Karen R. McAvoy  
Scott C. Painter, Esq.  
Mrs. Anne P. Seltzer

### Non Members

Ms. Christine L. Stafford, Board Secretary  
Mr. Matthew S. Stem, Assistant Superintendent

### Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

## **SCHOOL BOARD MEETING**

Tuesday, October 15, 2013 – 6:00 P.M.  
Community Board Room

- I. **Call to Order –Mrs. Lesa I. Butera, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Butera**
- III. **Announcement of Recording by the Public – Mrs. Butera**
- IV. **Roll Call – Ms. Stafford**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
  - Technology Committee Meeting – October 23, 2013, 12:00 p.m.
  - School Board Business Meeting – October 28, 2013, 6:00 p.m.
  - Personnel/Policy Committee Meeting – November 5, 2013, 5:00 p.m.
  - Finance/Facilities Committee Meeting – November 6, 2013, 12:00 p.m.
  - Curriculum Committee Meeting – November 13, 2013, 2:30 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Presentation – Mrs. Vicente**
  - A. WREC Data – Dr. Babb
- VII. **Committee Reports**
  - A. Finance – Mrs. Helm
  - B. Facilities – Mrs. Bamberger
  - C. Curriculum – Mrs. McAvoy
  - D. Technology – Mr. Portner

**October 15, 2013 Board Meeting  
Agenda – Page 2**

- E. Personnel – Mrs. Seltzer
- F. Policy – Mr. Painter
- G. Ad Hoc
  - Development Advisory – Mrs. Davis
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer
- I. Berks Career & Technology Center Board Report – Mr. Painter
- J. Berks EIT Report – Mr. Larkin
- K. Wyomissing Area Education Foundation – Mrs. Butera
- L. Legislative Report – Mrs. McAvoy

**VIII. Public Comment – Mrs. Butera**

*Speakers are requested to identify themselves by name and address.*

**IX. Superintendent's Report – Mrs. Vicente**

**A. Curriculum and Technology - no items**

**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities item:

1. Approve Change Order for contract No. 1 Barrasso Excavating, Inc. for the Stadium Field Subsurface Project in the amount of \$4,150.  
*Background information: Additional cost incurred to furnish and install suitable backfill in utility trenches after rock removed. Removal of the rock was included in contract at no additional cost.*

**The following Finance and Facilities items are for discussion:**

2. Approve 2012-13 end-of-year budget transfers.
3. Approve 2013-14 budget transfers in the amount of \$\_\_\_\_\_.
4. Approve donation from Jennifer Beane in the amount of \$250 through the Walmart Volunteerism Always Pays program.
5. Approve the following donations through the Development Office towards the purchase of stage lighting:
  - a. \$500 from Maria Cooper-Ziolkowski
  - b. \$500 from Marsha and John Gleason
6. Approve 2013-14 Facilities Use Agreement with YMCA of Reading and Berks County for use of the pool for athletic practices and events at a total of \$6,000.  
*Background information: This is a renewal of last year's agreement. There are no changes in terms or cost.*

**October 15, 2013 Board Meeting  
Agenda – Page 3**

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-9:

**1. RESIGNATION/RETIREMENT/TERMINATION**

**a. Professional Staff**

- 1) **Christopher Talley**, Special Education Teacher, JSBS, resignation effective date to be determined.

**b. Support Staff**

- 1) **Rupa Patel**, Special Education Instructional Aide, WHEC, resignation effective September 3, 2013.

**2. LEAVE OF ABSENCE**

**a. Professional Staff**

- 1) **Jodi Reardon**, Teacher, JSBS, end of Family Medical Leave, effective the end of the first semester of the 2013-14 school year, on or about January 22, 2014. Return to work date is the first day of the second semester, on or about January 23, 2014.

**b. Support Staff**

- 1) **Bruce Henne**, Crossing Guard, WREC, unpaid Leave of Absence, effective October 22, 23, 24, 25, 2013 and November 11, 12, 13, 14, 15, 2013.
- 2) **Hemlata Kalani**, Food Service Worker, JSBS, unpaid Leave of Absence November 11 to November 22, 2013. Return to work December 3, 2013.

**3. BUILDING TRANSFER/CHANGE OF HOURS**

**a. Support Staff**

- 1) **Kathryn Kready**, Food Service Worker, WHEC, from Part-time 4 hours/day to part-time 2 ½ hours/day (12 ½ hours/week), transferred to WREC, effective October 17, 2013.  
*Background information: This transfer is to fill a position as the result of a promotion.*

**4. APPOINTMENTS**

**a. Administrative Staff**

- 1) **Arnold Raffone**, Interim Assistant Principal, JSBS, \$450/day not to exceed 2 days/week, effective October 10, 2013, length of term to be determined.  
*Background information: This is an interim assignment until a permanent candidate is identified for the Assistant Principal/Athletic Director position which was vacated due to a resignation.*

**b. Professional Staff**

- 1) **Nicole Munz**, LTS Teacher, end Long Term Substitute Physical Education Teacher assignment effective the last day of the first

## October 15, 2013 Board Meeting

### Agenda – Page 4

semester of the 2013-14 school year, on or about January 22, 2014.

#### c. Support Staff

- 1) **Linda Hettrick**, Custodian Foreperson, JSHS, full-time at 8 hours/day (40 hours/week), \$14.90/hour, effective date pending successful completion of employment requirements.
- 2) **Cheryl Santoro**, Special Education Instructional Aide, WREC, full-time at 7 hours/day (35 hours/week), \$11.99/hour, updated effective date to October 1, 2013.  
*Background information: This position is being filled due to a resignation.*
- 3) **Cynthia Bolio**, Food Service Worker WREC, part-time at 3 hours/day (15 hours/week), \$9.89/hour, effective September 27, 2013.  
*Background information: This position is being filled due to the promotion of an existing employee.*
- 4) **Tara Parenti**, Food Service Worker, JSHS, part-time at 4 hours/day (20 hours/week), \$10.09/hr, effective October 16, 2013.  
*Background information: This position is being filled due to the promotion of an existing employee.*
- 5) **Jennifer Ninetto**, Special Education Instructional Aide, JSHS, full-time at 7 hours/day (35 hours/week), \$11.55/hour, effective October 15, 2013.  
*Background information: This position is being filled due to a resignation.*
- 6) **Cheryl Maus**, Food Service Worker, JSHS, part-time at 4 hours/day (20 hours/week), \$10.09/hour, updated effective date to September 25, 2013.  
*Background information: This position is being filled due to a resignation.*
- 7) **Kelsey Chlebowski**, Food Service Worker, WHEC, part-time at 4 hours/day (20 hours/week), \$9.89/hour, effective October 16, 2013.  
*Background information: This position is being filled due to a promotion.*
- 8) **Sarah Nickey**, Special Education Instructional Aide, JSHS, full-time at 7 hours/day (35 hours/week), \$11.55/hour, updated effective hire date to October 9, 2013.  
*Background information: This position is being filled due to a resignation.*
- 9) **Kristie Brunner**, Café/Recess Monitor, WHEC, part-time at 2 ½ hours/day, \$9.89/hour, effective October 16, 2013.  
*Background information: This position is being filled due to a resignation.*

#### d. Athletic Staff

- 1) **Said Amrani, Jr.** High Assistant Coach-Boys' Soccer for the 2013-14 sports season at a stipend of \$1,293 prorated to \$646.50, updated effective date to September 23, 2013.

## October 15, 2013 Board Meeting

### Agenda – Page 5

#### 5. WORK OUTSIDE CONTRACT HOURS

##### a. Professional Staff

- 1) Requesting approval for the following Professional Staff to be compensated for work performed outside contract hours at the WAEA contract approved rate for work outside contract hours to provide supervision for students in Saturday Detention on a rotating basis for the 2013-2014 school year.

a) **Lee Marie Gallagher**

b) **Margaret Shomgard**

#### 6. MENTOR TEACHERS

Presented for approval is the following Mentor Teacher from the beginning of the 2013-14 school year until March 31, 2014 for the continued mentoring, employee hired April 1, 2013:

<u>Mentor Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Glen Johnston	Amber Rishel	Psychologist	\$375

7. Request approval of the Updated Co-Curricular Advisors and Stipends for the 2013-14 School Year per the attachment.

#### 8. SUBSTITUTES

##### a. Professional Staff

- 1) **Jordan Demko**, Teacher (Addition)

##### b. Support Staff

- 1) **Roseanne Tice**, Secretary (Addition)
- 2) **Leanda Deisher**, Special Education Instructional Aide (Addition)
- 3) **Jason Weyandt**, Special Education Instructional Aide (Addition)

#### 9. VOLUNTEERS

X. **Old Business – Mrs. Butera**

XI. **New Business – Mrs. Butera**

XII. **Updates from Organizations**

- A. **WAEA**
- B. **AFSCME**
- C. **WAEF**
- D. **PTA**

XIII. **Adjournment – Mrs. Butera**